

## Agency Summary

Agency Code: Agency Name:

**AT0 Office of the Chief Financial Officer**

(dollars in thousands)

### EXPENDITURE SCHEDULE

Cost Element Name:	Through FY 2004:	Budgeted FY 2005	Total:	Year 1 FY 2006:	Year 2 FY 2007:	Year 3 FY 2008:	Year 4 FY 2009:	Year 5 FY 2010:	Year 6 FY 2011:	6 Years Budget:	Total Budget:
(01) Design	1,100	0	1,100	0	0	0	0	0	0	0	1,100
(05) Equipment	126,823	25,300	152,123	2,500	600	0	0	0	0	3,100	155,223
<b>Total:</b>	127,923	25,300	153,223	2,500	600	0	0	0	0	3,100	156,323

### FUNDING SCHEDULE

Cost Element Name:	Through FY 2004:	Budgeted FY 2005	Total:	Year 1 FY 2006:	Year 2 FY 2007:	Year 3 FY 2008:	Year 4 FY 2009:	Year 5 FY 2010:	Year 6 FY 2011:	6 Years Budget:	Total Budget:
GO Bonds - New (0300)	122,523	8,100	130,623	1,900	600	0	0	0	0	2,500	133,123
Equipment Lease (0302)	5,400	17,200	22,600	600	0	0	0	0	0	600	23,200
<b>Total:</b>	127,923	25,300	153,223	2,500	600	0	0	0	0	3,100	156,323

### Agency Description:

Office of the Chief Financial Officer (AT)

The Office of the Chief Financial Officer (OCFO) was established in 1995 with the enactment of Public Law 104-8, the District of Columbia Financial Responsibility and Management Assistance Act. The Act consolidated the financial activities of the District under the authority of the Chief Financial Officer. The work of the OCFO is carried out through eight major divisions: Agency Management provides overall guidance and administrative support to financial operations; the Office of Financial Operations and Systems which is responsible for accounting and internal controls; the Office of Budget and Planning prepares, monitors, analyses and executes the District government budget; the Office of Research and Analysis which provides revenue estimates and conducts policy analysis; the Office of Tax and Revenue which is responsible for tax compliance and collections; the Office of the Chief Information Officer which is responsible for management information systems; and the Office of Finance and Treasury which is responsible for cash management, debt management, and vendor payments; and the Office of Integrity and Oversight which insures that accountability, integrity and efficiency are maintained in the District's finance operations.

The OCFO capital program provides funding for improvements to the automated systems that are at the heart of the district financial operations: the Financial Management System (SOAR), and the payroll system. Funding is also provided to improve the information technology systems in the Office of Tax and Revenue, including the development and implementation of modules related to the integrated tax information and processing system (ITS).

### MAP



### AT0 Agency Summary

# Office of the Chief Financial Officer

(dollars in thousands)

## ANNUAL OPERATING BUDGET IMPACT

Project Code: <b>BF2</b>	SubProject Code: <b>08</b>	Agency Code: <b>AT0</b>	Implementing Agency Code: <b>AT0</b>
Project Name: <b>Fin. Con. Sys. Improvement</b>	Sub Project Name: <b>Performance Based Budgeting</b>	Implementing Agency Name: <b>Office of the Chief Financial Officer</b>	
Subproject Location: <b>441 4th Street, N.W.</b>			

FTEs:
Personnel Services:
Non Personnel Services:
Maintenance Costs:

### EXPENDITURE SCHEDULE

Cost Element Name:	Through FY 2004:	Budgeted FY 2005	Total:	Year 1 FY 2006:	Year 2 FY 2007:	Year 3 FY 2008:	Year 4 FY 2009:	Year 5 FY 2010:	Year 6 FY 2011:	6 Years Budget:	Total Budget:
(01) Design	1,100	0	1,100	0	0	0	0	0	0	0	1,100
(05) Equipment	17,025	1,800	18,825	0	600	0	0	0	0	600	19,425
<b>Total:</b>	18,125	1,800	19,925	0	600	0	0	0	0	600	20,525

### Milestone Data

Initial Authorization Date:	2003
Initial Cost:	11,065
Implementation Status:	Under design
Useful Life:	30
Ward:	2
CIP Approval Criteria:	Efficiency Improvements
Functional Category:	Technology
Mayor's Policy Priority:	Making Government Work
Program Category:	Gov't Direction & Support

### FUNDING SCHEDULE

Cost Element Name:	Through FY 2004:	Budgeted FY 2005	Total:	Year 1 FY 2006:	Year 2 FY 2007:	Year 3 FY 2008:	Year 4 FY 2009:	Year 5 FY 2010:	Year 6 FY 2011:	6 Years Budget:	Total Budget:
GO Bonds - New (0300)	18,125	1,800	19,925	0	600	0	0	0	0	600	20,525
<b>Total:</b>	18,125	1,800	19,925	0	600	0	0	0	0	600	20,525

	Scheduled	Actual
Development of Scope:		
Approval of A/E:		
Notice to Proceed:		
Final design Complete:		
OCP Executes Const Contract:		
NTP for Construction:		
Construction Complete:		
Project Closeout Date:		

### Subproject Description:

The project includes the development of an information technology solution for budget formulation that is based on agency strategic business plan, SOAR system integration and performance management. The project includes concurrent activities of developing a budget formulation system and a performance management system to support the implementation of the performance based budgeting and the District's strategic management cycle. The first phase of the PBB implementation included seven operating agencies, but phases II and III will bring PBB to the rest of the city agencies. This IT solution will leverage the business planning that already taken place for phase I and integrate future business planning and performance for phases II and III. Additionally, the budget formulation system will greatly enhance OBP's efforts in budget execution and expenditure projections.

### Scope of Work:

Major milestones for this project include:

Requirements analysis for a budget formulation and performance management system;  
Business and performance planning for 20 cabinet agencies;  
Performance training (process and systems) for PBB Phase I agencies;  
System design, procurement, testing; and  
FY 2004 budget process development/integration with IT system.

### MAP



**441 4th Street, N.W.**

# Office of the Chief Financial Officer

(dollars in thousands)

## ANNUAL OPERATING BUDGET IMPACT

Project Code: <b>CSP</b>	SubProject Code: <b>06</b>	Agency Code: <b>ATO</b>	Implementing Agency Code: <b>ATO</b>
Project Name: <b>Comp. Sys. Project</b>	Sub Project Name: <b>Real Property System Enhancements</b>	Implementing Agency Name: <b>Office of the Chief Financial Officer</b>	
Subproject Location: <b>941 North Capitol Street, N.E.</b>			

FTEs:	0
Personnel Services:	0
Non Personnel Services:	0
Maintenance Costs:	250

### EXPENDITURE SCHEDULE

Cost Element Name:	Through FY 2004:	Budgeted FY 2005	Total:	Year 1 FY 2006:	Year 2 FY 2007:	Year 3 FY 2008:	Year 4 FY 2009:	Year 5 FY 2010:	Year 6 FY 2011:	6 Years Budget:	Total Budget:
(05) Equipment	4,500	6,300	10,800	1,900	0	0	0	0	0	1,900	12,700
<b>Total:</b>	4,500	6,300	10,800	1,900	0	0	0	0	0	1,900	12,700

### Milestone Data

Initial Authorization Date:	2004
Initial Cost:	6,100
Implementation Status:	New
Useful Life:	10
Ward:	2
CIP Approval Criteria:	Revenue initiatives
Functional Category:	Technology
Mayor's Policy Priority:	Making Government Work
Program Category:	Gov't Direction & Support

### FUNDING SCHEDULE

Cost Element Name:	Through FY 2004:	Budgeted FY 2005	Total:	Year 1 FY 2006:	Year 2 FY 2007:	Year 3 FY 2008:	Year 4 FY 2009:	Year 5 FY 2010:	Year 6 FY 2011:	6 Years Budget:	Total Budget:
GO Bonds - New (0300)	4,500	6,300	10,800	1,900	0	0	0	0	0	1,900	12,700
<b>Total:</b>	4,500	6,300	10,800	1,900	0	0	0	0	0	1,900	12,700

	Scheduled	Actual
Development of Scope:	11/30/03	
Approval of A/E:	1/15/04	
Notice to Proceed:		
Final design Complete:	6/30/04	
OCP Executes Const Contract:		
NTP for Construction:		
Construction Complete:	9/30/05	
Project Closeout Date:	9/30/05	

### Subproject Description:

This subproject will fully integrate the CAMA (Computer Assisted Mass Appraisal) System, Real Property Billing System, and Integrated Tax System with GIS (Geographic Information System) to support comprehensive review and assessment of the District's real property tax base.

### Scope of Work:

Conversion of Building Sketches with the Vision CAMA (Computer Assisted Mass Appraisal) System, to support increased assessment accuracy;  
 Property Data Verification and Photography -- capturing digital photographs of building improvements and property address with a link to GIS/GPS;  
 Building Permit Integration with CAMA to more accurately track construction activity and allow improved property valuations;  
 GIS/CAMA Integration -- acquiring GIS for CAMA, GIS applications development and Pictometry to support assessment administration and mapping activities; and  
 Wireless Field Computers -- allowing the assessor to capture building data, sketch and photograph of the property, and obtain GPS data.

### MAP



**941 North Capitol Street, N.E.**

# Office of the Chief Financial Officer

(dollars in thousands)

## ANNUAL OPERATING BUDGET IMPACT

Project Code: **EQ9** SubProject Code: **10** Agency Code: **AT0** Implementing Agency Code: **ELC**

Project Name: **Master Lease Equipment** Sub Project Name: **Master Lease Equipment - OCFO** Implementing Agency Name:

Subproject Location:

FTEs:

Personnel Services:

Non Personnel Services:

Maintenance Costs:

### EXPENDITURE SCHEDULE

Cost Element Name:	Through FY 2004:	Budgeted FY 2005	Total:	Year 1 FY 2006:	Year 2 FY 2007:	Year 3 FY 2008:	Year 4 FY 2009:	Year 5 FY 2010:	Year 6 FY 2011:	6 Years Budget:	Total Budget:
(05) Equipment	105,298	17,200	122,498	600	0	0	0	0	0	600	123,098
<b>Total:</b>	105,298	17,200	122,498	600	0	0	0	0	0	600	123,098

### Milestone Data

Initial Authorization Date: 2006  
 Initial Cost: 600  
 Implementation Status: New  
 Useful Life: 10  
 Ward:  
 CIP Approval Criteria: Other  
 Functional Category: Major Equipment  
 Mayor's Policy Priority: Making Government Work  
 Program Category: Gov't Direction & Support

### FUNDING SCHEDULE

Cost Element Name:	Through FY 2004:	Budgeted FY 2005	Total:	Year 1 FY 2006:	Year 2 FY 2007:	Year 3 FY 2008:	Year 4 FY 2009:	Year 5 FY 2010:	Year 6 FY 2011:	6 Years Budget:	Total Budget:
GO Bonds - New (0300)	99,898	0	99,898	0	0	0	0	0	0	0	99,898
Equipment Lease (0302)	5,400	17,200	22,600	600	0	0	0	0	0	600	23,200
<b>Total:</b>	105,298	17,200	122,498	600	0	0	0	0	0	600	123,098

Scheduled Actual

Development of Scope:  
 Approval of A/E:  
 Notice to Proceed:  
 Final design Complete:  
 OCP Executes Const Contract:  
 NTP for Construction:  
 Construction Complete:  
 Project Closeout Date:

Subproject Description:

Scope of Work:

### MAP

